

Solano Community College District
CITIZENS' BOND OVERSIGHT COMMITTEE
February 4, 2008 – 5:30 pm
The Board Room

UNADOPTED MINUTES

CALL TO ORDER

A meeting of the Citizens' Bond Oversight Committee was called to order at 5:35 pm, Monday, February 4, 2008, in the Board Room, Bldg. 600 Administration, Solano Community College by Bruce DuClair, Chairperson.

Members Present:

Jan Cox Golovich, Civic/Professional
Bruce DuClair, Taxpayers' Association
Ben Espinoza, Construction/Trades
Tom Mattis, Construction/Trades
Lillian Nelson, Student Trustee Representative
Rozzana Verder-Aliga, Business Organization

Members Absent:

Betty Frank, Senior Citizen Organization
Kevin Johnson, College Foundation

Others Present:

Mazie L. Brewington, Vice President, Business Services
Frank W. Kitchen, Director, Facilities
Ron Richards, Program Manager, Kitchell CEM
Judy K. Anderson, Executive Assistant, Business Services

1. APPROVE AGENDA:

- Motion (Lillian Nelson), second (Tom Mattis) to approve the February 4 meeting agenda. Motion passed unanimously.

2. APPROVE MINUTES:

- Motion (Lillian Nelson), second (Tom Mattis) to approve the August 27 and November 5, 2007 meeting minutes. Motion passed unanimously.

3. MEASURE G PROJECT UPDATES & FINANCIAL SUMMARY:

- Frank Kitchen introduced Ron Richards, Kitchell Program Manager, who reported on the Measure G bond financial summary. As of January, the District has expended \$68 million bond dollars with 16 projects 100% complete.
- Ron reported that:
 - The Vacaville Center project bids in March/April timeframe, and a second re-benching exercise by the Measure G Steering Committee will be done after bids come in (probably in May).

- Bldg. 100 could receive up to \$20 million in State funding from Proposition 47. The District submitted an Initial Project Proposal (IPP) to the State. At the very beginning of the bond program, the District had initial discussions to demolish the building, however, after further research it was more beneficial to re-design and re-model it with State dollars available. Work could start in 2010-11.
- After the move by Student Services functions into its new Bldg. 400, Technology Services now has additional space and the Tutoring Center has moved into Bldg. 100 from Bldg. 1100 (the portables).
- Bldg. 1100 is slated to be demolished after it's decided on the new location for police services.
- Ben Espinoza asked if the chiller project was already completed. Frank Kitchen replied that due to additional square footage to the campus, it was necessary to add a chiller plus two new, more efficient boilers for more capacity.
- Tom Mattis commented that the citizens voted for \$124.5 million worth of projects, but the list gets shorter as the dollars run down. The District should "play up" the good things because there's much the public does not know, such as the major infrastructure work that isn't seen.
- Ron added that the 2005 re-benched projects and budgets are still current.
- Jan Cox Golovich asked if the State dollars for Bldg. 100 is affected by the current budget crisis. Mazie Brewington replied that it's a separate pot of money—from Prop. 47, the State bond measure.
- In the past the District didn't qualify for State funding because of complex space and use formulas, but more in-depth analysis was completed and based on its space inventory, the District finally qualified and will take advantage of the dollars available. She indicated that the District should be notified by late 2008. The District is working with tBP Architecture on the Final Project Proposal (FPP), and it's confident that total requested funds will be approved.

4. CBOC ANNUAL REPORT & 2006-07 BOND AUDIT REPORT:

- Mazie Brewington reported that Perry Smith LLP performed a performance and financial audit of the bond program and there were no findings. The financial audit will be presented to the Board at its February 20 meeting.
- The CBOC Chair, Bruce DuClair, will present an annual report of the CBOC activities during 2007 at the Board's February 20 meeting.

5. PROP 39, CBOC, & CHANGE ORDERS:

- Mazie Brewington reported that she reviewed the CBOC Bylaws with the Superintendent/President. It was determined that the CBOC is an advisory committee charged with ensuring bond dollars are expended in accordance with the law.
- Bruce DuClair commented that he concurs that the CBOC is advisory in nature and described the Vacaville Unified School District process whereby its CBOC approves a list of change orders and it can hinder construction progress.

6. CBOC MEMBERSHIP VACANCY:

- Mazie reported that there were only three applications received after having the vacancy notice in the local papers for over two months.
- She reported that Superintendent/President Gerry Fisher will speak to the Board at its February 6 meeting to form a subcommittee to review and recommend an appointee to the CBOC.

Mazie announced the Bldg. 400 grand opening is scheduled for February 6, with a ribbon cutting ceremony at 12:30 pm. She invited the CBOC members to attend. If the members would like a tour, they may contact Frank Kitchen.

Bruce DuClair announced that the Solano County Grand Jury is seeking new members to serve for 2008-09 term. He indicated that students have the potential to receive course credit.

7. ITEMS/ISSUES FOR NEXT AGENDA:

- None provided.

8. ADJOURNMENT

- Meeting adjourned at 6:45 pm.

jka